



Principles for Determining Course Release Points for Editorial Positions

- P1: Editorships of Top-Tier Journals have the potential to bring prestige, valuable visibility into the publication process, financial resources, to both the individual editor and to the Lundquist College of Business. By “editor”, we mean those who write decision letters for journals and may have titles of Managing Editor, Editor, Associate Editor, Senior Editor or other similar position for the journal.
- Editorships create value for the College if for example:
 - they enable a faculty member to be a better research mentor to Ph.D. students and their faculty colleagues.
 - they result in improved publication rates for faculty due to better referees, more careful attention, or better understanding of processes.
 - they improve our ability to attract high quality students and faculty.
 - Editorships are neutral or detract value for the College if:
 - they disable the faculty member’s ability to serve as a mentor to Ph.D. students and their faculty colleagues due to editorial demands.
 - they significantly reduce the research productivity of the faculty member.
 - they reduce the quality of the curriculum offered to students from our most accomplished faculty.
 - they take considerable time away from other University or College service requirements that must be covered by other faculty
- P2: Editorships include elements that comprise service to the profession and research.
- P3: The individual faculty member can be relied upon to make a decision regarding their personal trade-off of time/effort/reputation in taking on an editorial assignment.
- P4: The departments and College must weigh the benefits to the college of a particular editorial assignment against the costs of the faculty member allocating time to editing papers for a journal.
- P5: There is a great deal of variability across journals and across disciplines in the workload entailed in editorial service.
- P6: Evaluating whether or not it is appropriate to offer course release points to faculty members engaged in editorial positions is best evaluated on a case by case basis.
- A: Decisions will be made by the Dean’s council (Dean, Associate Dean, Dept Heads).
 - B: Decisions will consider, *inter alia*, the nature of the editorial assignment, including the number of papers handled, the status of the journal, whether the position involves writing substantive decision letters, and potential contributions to the College.
 - C: Decisions will be made available to faculty with sufficient context to understand the reasoning behind the decision.



To be considered, the faculty member, in concert with their department head, should provide a statement that provides background on the editorship. Examples of relevant factors include:

- Information related to the status of the journal, such as rankings, impact factors, etc.
- Information as to how the journal may be related to key LCB initiatives
- Nature of editorship – title, number of other editors, number of submissions
- Number of papers handled
- Nature of decisions – approximately how many editorial letters per year, role in decision making process, other activities (e.g., writing referee reports, handling conflicts, etc.)
- Value of the editorship to the College
- Number of referee assignments asked of department colleagues